

Guidelines for Enrollment Fee Waiver and Deferment/ Tuition Waiver

For April 2025 Admissions

◇ Enrollment Fee Waiver and Deferment Procedures

1 ○ **Eligibility for Enrollment Fee Waiver**

- a) Individuals who will be enrolling in graduate school and find it difficult to pay enrollment fees due to financial reasons and are recognized as having outstanding academic ability.
- b) The person responsible for paying the student's school expenses has died or the student or the person responsible for paying his or her school expenses has suffered damage from a storm, flood, or other natural disaster after April 1, 2024.

○ **Eligibility for Enrollment Fee Deferment**

- a) Individuals who find it difficult to pay the enrollment fee by the deadline for payment due to financial reasons and are recognized as having outstanding academic ability.
- b) Individuals who are recognized as having difficulty paying by the deadline due to the death of the person responsible for paying their school expenses, or due to damage suffered by them or the person responsible for paying their school expenses from a storm, flood, or other natural disaster, occurring after April 1, 2024.

2 **Distribution & Submission**

Distribution the application form : Until March 13, 2025

Submission : Until March 26, 2025

※Except Saturday, Sunday, and National Holidays

Place : Student Section Phone: 093-884-3051

3 **Amount of Waiver**

If the screening for the enrollment fee waiver results in the applicant being granted a full or half waiver of the enrollment fee, he or she will be exempted from paying the full amount, or half of the amount, of the normal enrollment fee.

4 **Applying**

Students applying for an enrollment fee waiver should apply for both enrollment fee waiver and enrollment fee deferment when applying.

Individuals who apply for both enrollment fee waiver and enrollment fee deferment but, as a result of the screening for enrollment fee waiver, are either not granted a waiver or are granted a waiver for half of the fee, will undergo a screening for enrollment fee deferment.

Those who pass that screening will be able to postpone payment of the enrollment fee until the last day of August 2025.

After applying, do not pay the fees until the results of the screening are announced.

5 Notification of Screening Results

Applicants for enrollment fee waiver and enrollment fee deferment will be notified of the results in **mid-May**. The selection result will be notified by email to your Kyutech email and will be posted on the campus bulletin board, so be sure to confirm them when they are made available. They will be posted by the registration number issued to you when you submit the application form. Be sure to keep the number in a safe place.

Applicants who, as a result of the screening for enrollment fee waiver, are not granted a waiver or are granted a waiver for half of the fee, and did not pass the screening for enrollment fee deferment must pay the enrollment fee within 14 days from the day the notification was received. (Please be aware that students who do not pay the enrollment fee within the designated period will be disenrolled from the University.)

◇Tuition Waiver Procedures

1 Eligibility for Tuition Waiver

- a) Individuals who find it difficult to pay the tuition due to financial reasons and are recognized as having outstanding academic ability.
- b) Individuals who are recognized as having extreme difficulty paying the tuition due to the death of the person responsible for paying their school expenses, or due to damage suffered by them or the person responsible for paying their school expenses from a storm, flood, or other natural disaster, occurring within one year if it is their first semester at the University.

2 Applying for Tuition Waiver

The application periods for tuition waivers differ for first and second semesters and screening of applications is conducted separately for each semester.

3 Amount of Waiver

If the screening for tuition waiver results in the applicant being granted a full or half waiver of the tuition, he or she will be exempted from paying the full amount, or half of the amount, of the normal tuition.

4 Notification of Screening Results

Notification of screening results for tuition waivers will be notified by email to your Kyutech email address and will be posted on the campus bulletin board in **mid-June**, so be sure to confirm them when they are made available.

After applying, do not pay the fees until the results of the screening are announced.

Please be aware that applicants who are not granted a tuition waiver or are granted a half waiver, and fail to pay the tuition by the due date designated by the University will be disenrolled.

*Applying by Proxy (through your advisor)

Applicants are permitted to have their academic advisor apply on their behalf only if there are unavoidable circumstances such as not being in Japan during the application period.

Direct inquiries to Student Section E-mail address: koh-gakusei@jimu.kyutech.ac.jp