PNST2026 Application Flow

1. Applicants

If you have any trouble accessing the download & upload site, please try using the "in-private mode" of your browser. How to browse in private, please refer to the websites below:

(Microsoft support website)
https://support.microsoft.com/en-us/microsoft-edge/browse-inprivate-in-microsoft-edge-cd2c9a48-0bc4-b98e-5e46-ac40c84e27e2
(Google support website)
https://support.google.com/chrome/answer/95464?hl=en

Step 1

Visit the PNST Registration website

URL: https://www.unoosa.org/oosa/en/ourwork/access2space4all/PNST/PNST_Rounds.html

*The URL for registration can be found in the section "Application Documents".

*If you need to update your registered information, you can do so from the same URL by filling out the same email address and ID number received by the confirmation email (Email_A).

Step 2

Complete the form and submit

You will receive **two confirmation emails within 30 minutes.** If you do not receive emails within 30 minutes, check your junk email box. If you still cannot find emails, please contact us from the Inquiry form.

Step 3

Receive two confirmation emails

| Email_A) | Subject: We accepted your registration for PNST. (PNST2026-XXXX) |
| | From: ml_pnst.space <pnst.space@mail.kyutech.jp> |

This email includes:
- Your registration details and ID number
- URL to download the application formats
- URL to register your referees' name and email address

| Email_B) | Subject: No-reply_PNST Administration shared the folder "PNST2026-XXXX" with you |
| | From: No-reply_PNST Administration <pa_faculty.space.clerk002@mail.kyutech.jp> |

This email includes:
- URL for uploading application files

Step 4

Visit the Registration of your Referees

URL Refer to your Email_A

Step 5

Complete the form and submit it THREE times.

*To register your three referees, you are required to submit this form for **three times.**

==>Applicant will also receive a confirmation Email C.

Step 6

Visit the Application formats DOWNLOAD Site and download them.

*Email Verification is required.
Receive a verification code from Microsoft Notifications <no-reply@notify.microsoft.com>.

URL Refer to your Email_A

Step 7

Complete all the Application documents followed by the instructions on the Checklist.

Step 8

Visit the Application files UPLOAD Site

*Email Verification is required.
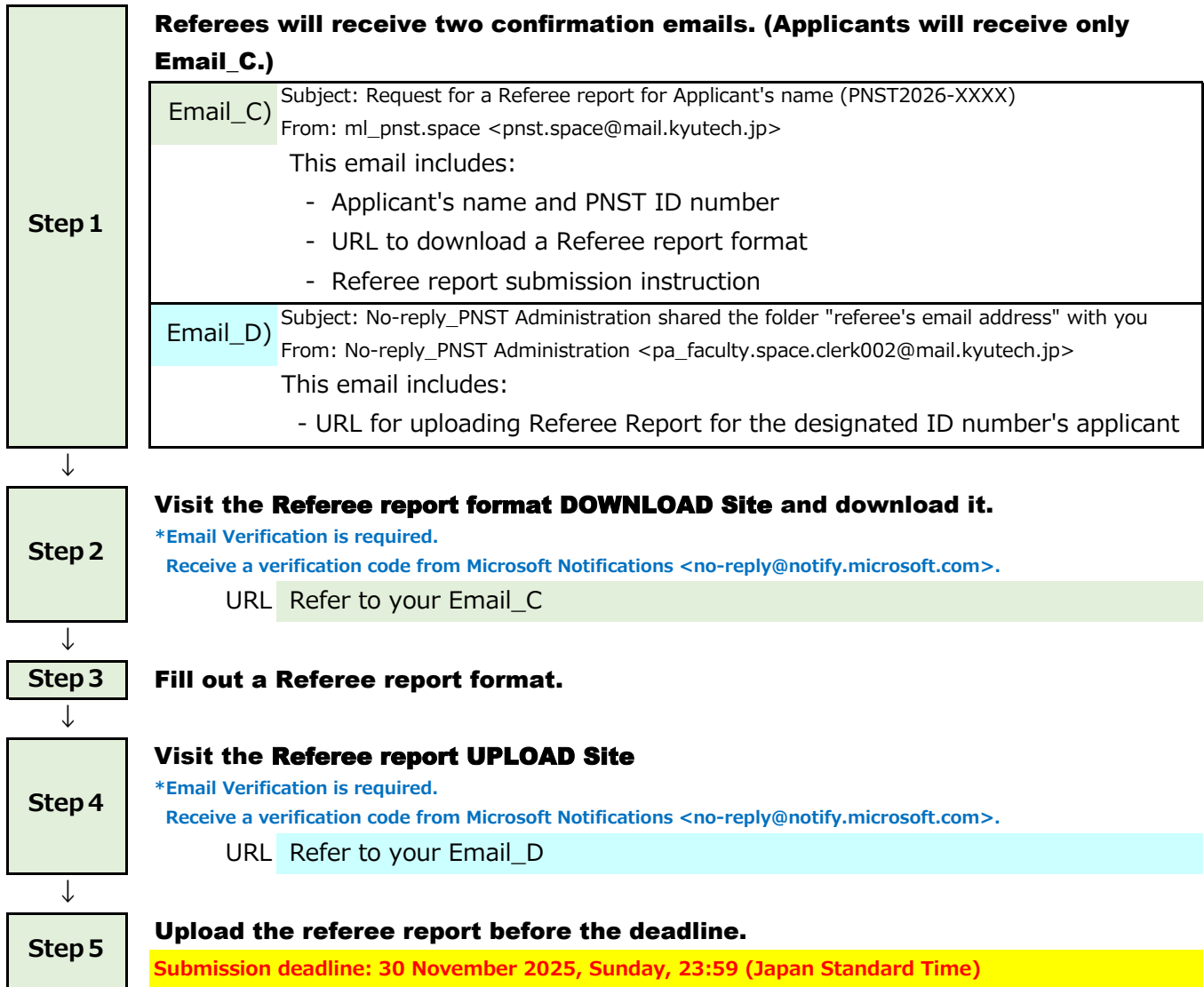Receive a verification code from Microsoft Notifications <no-reply@notify.microsoft.com>.

URL Refer to your Email_B

Step 9

Upload your application documents before the deadline.

Submission deadline: 30 November 2025, Sunday, 23:59 (Japan Standard Time)

2. Referees

Step 1	**Referees will receive two confirmation emails. (Applicants will receive only Email_C.)**	
	Email_C)	Subject: Request for a Referee report for Applicant's name (PNST2026-XXXX) From: ml_pnst.space <pnst.space@mail.kyutech.jp> This email includes: - Applicant's name and PNST ID number - URL to download a Referee report format - Referee report submission instruction
	Email_D)	Subject: No-reply_PNST Administration shared the folder "referee's email address" with you From: No-reply_PNST Administration <pa_faculty.space.clerk002@mail.kyutech.jp> This email includes: - URL for uploading Referee Report for the designated ID number's applicant

↓

Step 2	**Visit the Referee report format DOWNLOAD Site and download it.** *Email Verification is required. Receive a verification code from Microsoft Notifications <no-reply@notify.microsoft.com>.	
	URL	Refer to your Email_C

↓

Step 3	**Fill out a Referee report format.**

↓

Step 4	**Visit the Referee report UPLOAD Site** *Email Verification is required. Receive a verification code from Microsoft Notifications <no-reply@notify.microsoft.com>.	
	URL	Refer to your Email_D

↓

Step 5	**Upload the referee report before the deadline.** **Submission deadline: 30 November 2025, Sunday, 23:59 (Japan Standard Time)**

Frequent Asked Questions (FAQ) about Application Flow for PNST

Q1:	I have not received confirmation emails within 30 minutes after registration.
A1:	First, please make sure your email server settings to be able to receive emails from PNST Administration: ml_pnst.space <pnst.space@mail.kyutech.jp>, No-reply_PNST Administration <pa_faculty.space.clerk002@mail.kyutech.jp>, and from Microsoft Notifications <no-reply@notify.microsoft.com> for the email verification. Check if you have received those emails in your junk email box. If not, please contact us from the Inquiry URL.
Q2:	I have received Email A (or Email C), but I cannot access to the download & upload sites.
A2:	If you have multiple email accounts and are logged into your browser with a different email address from the one you registered for PNST, you will not be able to access the download & upload sites from that browser. Please log-out from the different email account on the browser, and try again. Or, please use "in-private mode" of your browser.(*See the support websites indicated on the page top.)
	In case your school or company are using Microsoft Office 365 account, you may not be able to access the download & upload sites. In such a case, please use "in-private mode" of your browser.(*See the support websites indicated on the page top.)

Inquiry URL: https://forms.office.com/r/YfEm1isdwQ

Before sending your inquiry, please check the above FAQ. Also regarding the general questions about PNST, please refer to the Frequently Asked Questions (FAQ) on the UNOOSA website:

https://www.unoosa.org/oosa/en/ourwork/access2space4all/PNST/PNST_Rounds.html